



Pre School Practitioner Job Description

Job Title: Pre School Practitioner (Bank Staff)

Responsible to: Pre School Supervisor & Pre School Trustees

Purpose of the Role: To work as part of the Pre School team to ensure children enjoy their development and learning within a safe environment whilst ensuring that safeguarding children is integral to their work within the setting.

Main duties

- To provide cover for sickness and absence when possible;
- To take part and support other practitioners in all aspects of the Pre School daily routine;
- To work within the policies and procedures of the Pre School including Safeguarding, Inclusion and Health and Safety guidelines;
- To help to set up the playroom for the daily programme and to help tidy away and clean the rooms at the end of the session;
- To continue to ensure that each area of the provision is safe for children and adults throughout the session;
- To inform the Pre School Supervisor and the Child Protection Liaison Person (when related to a safeguarding issue) of any concerns;
- To provide children with opportunities to learn and develop, offering an appropriate level of support and play experiences focused on their individual needs;
- To follow the setting's procedure on Confidentiality when dealing with any information regarding the children, their families or other staff;

- To be aware of the contents of and adhere to all the setting's policies and procedures, e.g. safeguarding, health and safety, fire safety, dropping off and collection of children, food hygiene etc;
- To promote the pre-school to current parents and potential customers;
- To undertake any other reasonable duties as directed by the Pre School Manager and/or Pre School Trustees;

It is a condition of this appointment that the successful applicant undergoes an enhanced DBS check.